

## 3D PRINTER POLICY

The Library's 3D printer may be used only for lawful purposes. Library patrons will not be permitted to create material that is:

- prohibited by local, state or federal law.
- unsafe, harmful, dangerous or poses an immediate threat to the well-being of others.
- obscene or otherwise inappropriate for the Library environment.
- in violation of another's intellectual property rights. For example, the printer will not be used to reproduce material that is subject to copyright, patent or trademark protection.

The Library reserves the right to refuse any 3D print request.

Only library-provided filament can be used in the 3D printer. Charges for the filament will be based on the weight of the finished product.

Payment for 3D printed items will be placed on member library accounts and must be paid prior to picking up completed project.

3D printed items not picked up within 7 days become property of the Library. Items must be picked up by the patron who requested the print. A patron who does not pick up their prints forfeits all future rights to use the 3D printer.

Patrons wishing to use the 3D printer must have a library card in good standing.

Patrons may only use the 3D printer under the supervision of designated library staff. Use of the 3D printer is at the discretion of the designated library staff.

It is the responsibility of the patron to design their own creation and prepare it for printing in .STL format. The project file size cannot exceed 25MB.

The patron is responsible for all errors that occur during the printing process. If the object does not print correctly due to design errors, it is the responsibility of the patron to pay for the object. Patrons are responsible for final cleaning of prints. Small bumps or holes or rough edges on the object may occur as part of the printing process and will not constitute a reason for the item to be reprinted by the library.

Prints that have been approved for printing will be added to a printing queue. The library cannot guarantee a time for the completion of the printing. The library reserves the right to schedule only one print per patron per day.

Supervision by library staff does not constitute knowledge of, or acknowledgement of any unapparent final use of the printed object and the library specifically disclaims any knowledge thereof. The use of objects printed with the Library's 3D printer is not under the direction or control of the Warren County Library. The Library is not responsible for any object created with the use of the 3D printer, including any harm or injury incurred as a result of any usage of the 3D printer or the object which is printed.