

3D PRINTER POLICY

RESOLUTION 2017-10; AMENDMENT 2020-5; AMENDMENT 2024-7

3D PRINTER POLICY

The Warren County Library offers 3D printing to its members. Printing is available on a single-print, first-come, first-served basis and is completed by Library staff.

The Library's 3D printer may be used only for lawful purposes. . Examples of objects that will not be produced include, but are not limited to, those that are:

- prohibited by local, state or federal law.
- unsafe, harmful, dangerous or poses an immediate threat to the well-being of others.
- obscene or otherwise inappropriate for the Library environment.
- in violation of another's intellectual property rights. The member is solely responsible for any violation of copyright, patent or trademark laws.
- promoting violence or hate speech
- weapons or components of weapons

The Library reserves the right to refuse any 3D print request.

Members wishing to use the 3D printer must have a Warren County Library card in good standing.

This service is designed for rapid prototyping, not production. A maximum of 5 items to print will be accepted at one time. In order to ensure fair access to all members, multi-print requests may be interspersed with single-print requests.

Only Library-provided filament can be used in the 3D printer. Charges for the filament will be based on the weight of the finished product.

Payment for 3D printed items will be placed on members' Library accounts and must be paid prior to picking up completed project.

3D printed items not picked up within 14 days become property of the Library and the charge will remain on the member's account. Items must be picked up by the member who requested the print. All 3D printing charges must be paid before submitting another printing project.

It is the responsibility of the member to design their own creation and prepare it for printing in STL format. The project file size cannot exceed 25MB.

The member is responsible for print problems that result from design choices and limitations of printer resolution or the 3D printing process itself. If the object does not print correctly due to design errors, it is the responsibility of the member to pay for the object. Members are responsible for final cleaning of prints, including any support materials, which

will also be charged to the print. Small bumps, gaps, rough edges and other minor imperfections on the final object may occur as part of the printing process and will not constitute a reason for the item to be reprinted by the Library.

Prints that have been approved for printing will be added to a printing queue. The Library cannot guarantee a time for the completion of the printing.

As printing may be done in a public space, the Library cannot guarantee customer privacy during the printing process.

Supervision by Library staff does not constitute knowledge of, or acknowledgement of any unapparent final use of the printed object and the Library specifically disclaims any knowledge thereof. The use of objects printed with the Library's 3D printer is not under the direction or control of the Warren County Library. The Library is not responsible for any object created with the use of the 3D printer, including any harm or injury incurred as a result of any usage of the object which is printed.

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